



City of Austin

Founded by Congress, Republic of Texas, 1839

Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181

February 22, 2016

Re: Announcement
Request for Statements of Qualifications (RFQ) for Providing Professional Engineering Services:
2016 Identification & Analysis of Power Generation Facilities RL
Solicitation Number: CLMP193

The City of Austin, through Austin Energy and its Capital Contracting Office, is requesting statements of qualifications for the selection of professional engineering service firms for the above-noted project. Statement of qualifications will be due **PRIOR to 3:00 p.m.**, Wednesday, March 23, 2016, at 505 Barton Springs Rd., Suite 1045-C, Austin, TX 78704. All SOQs not received and stamped prior to the date and time set forth above **will not be accepted for consideration**. The time stamp clock in the Suite 1045-C Reception Area is the time of record and is verified with www.time.gov, the Official U.S. time. The selection process for this project is anticipated to be completed for City Council action in June 2016.

A pre-response meeting will be held beginning at 2:00 PM, Monday, February 29, 2016, One Texas Center, 505 Barton Springs Rd., Conference Room 325. The purpose of the meeting will be to respond to consultants' questions about the project and the procurement process. Attendance at the meeting is not a requirement for selection; however, meeting minutes will not be issued.

All prime firms and subconsultants must be registered to do business with the City of Austin prior to the contract award. Prime firms are responsible for ensuring that their subconsultants are registered as vendors with the City of Austin. You may register through the City of Austin's online Vendor Registration system. Log on to www.austintexas.gov/financeonline/vendor_connection/index.cfm and follow the directions.

A Request for Statements of Qualifications (RFQ) for these services is available which provides project background and requirements for submittal. For a copy of the RFQ, log on to Vendor Connection at www.austintexas.gov/financeonline. The complete RFQ packet is located as an attachment under the solicitation CLMP193. Copies may also be obtained through the City's Vendor Connection website: https://www.ci.austin.tx.us/financeonline/vendor_connection/index.cfm. The authorized contact persons for this solicitation are Annette Guerra, Power Systems Engineer, 512-322-6203, or Steve Cocke, Buyer II, 512-974-7998. Please contact Annette Guerra for all project related questions and me for any RFQ procurement process questions.

Sincerely,

Steve Cocke, Buyer II, CPPB
Contract Procurement Division
Capital Contracting Office

cc: Annette Guerra, Austin Energy